

School Districts... Are You Ready?



Whether it's a widespread power outage, severe weather, health threat, evacuation or another emergency...

Be aware and prepare for emergencies, they can happen at any time.

Create a checklist of supplies/things to do for your district:

□ Planning and Coordination

- Identify authority responsible for declaring emergency.
- Identify legal authority for all stakeholders for executing the community operational plan including healthcare services and emergency care
- As part of the district's crisis management plan, address pandemic influenza preparedness, involving all relevant stakeholders in the district (e.g., lead emergency response agency, district administrators, local public health representatives, school health and mental health professionals, teachers, food services director, and parent representatives).
- Work with local/state health departments to establish organizational structures, and identify a liaison with local health department
- Work with your local and/or state health department and state education agencies to coordinate with their pandemic plans
- Incorporate into the pandemic influenza plan the requirements of students with special needs
- Participate in exercises held in the community
- Psychosocial support services for staff, students, and their families during and after a pandemic.
- Continue collaboration with Health Department on weekly/daily surveillance
- Implement an exercise/drill to test your policy.



☐ Continuity of Student Learning and Core Operations

- Develop scenarios that could impact student learning
- Develop alternative learning procedures

☐ Infection Control Policies and Procedures

- Adopt infection control policies and procedures
- Policies for staff and students regarding absenteeism
- Develop and implement disposal methods for infected waste
- Establish policies for transportation of ill students as needed

☐ Communication Planning

- Meet all communication needs including language barriers
- Develop and test platforms for communicating pandemic status and actions to school district staff, students, and families
- Disseminate information from public health sources covering routing infection control



For questions or concerns regarding Emergency Preparedness please contact the Livingston County Department of Health at 585-243-7299, or visit

www.co.livingston.state.ny.us/pubhlth.htm

For additional information please visit www.pandemicflu.gov or www.redcross.org

