

It shall be the policy of the Livingston County Jail to permit inmates to have visits with family members, friends, and their attorney(s) under conditions consistent with the safety, security and good order of the facility.

DEFINITIONS: Visitation Period - shall be any time an inmate is brought out of his housing area to the visitation room for the purpose of visiting with family members or friends. If the duration of the visit is less than one (1) hour, it shall still count as one (1) full visitation period.

PROCEDURE: Inmates committed to this facility are entitled to two (2) one hour visits per week with family members or friends. Inmates may receive a visit from their attorneys or minister anytime reasonable and convenient for staff, providing such visitors can produce proper identification.

1. An initial visit will be allowed anytime within 24 hours of incarceration. This visit shall be the discretion of the on duty supervisor, shall be non-contact, unless the shift supervisor decides otherwise and shall be terminated at the discretion of the supervisor or attending officer.
2. Visits will be by Appointment Only.  
Visitation appointments will be available as follows:

Visitation days & hours are listed below in relation to the housing unit.

Saturdays – 8:30 a.m. to 9:30 p.m.

Sundays – 8:30 a.m. to 9:30 p.m.

<b>Saturday / Housing Unit</b>	<b>Sunday / Housing Unit</b>
830a to 930a B pod	830a to 930a C Dorm
945a to 1045a B pod	945a to 1045a C Dorm
1100a to 1200p B Pod	1100a to 1200p F Wing
100p to 200p A Pod	100p to 200p A Pod
215p to 315p A Pod	215p to 315p A Pod
330p to 430p A Pod	330p to 430p A Pod
600p to 700p C Dorm	600p to 700p B Pod
715p to 815p C Dorm	715p to 815p B Pod
830p to 930p F Wing	830p to 930p B Pod

**VISITATION WILL BE CLOSED**

BETWEEN NOON & 1:00 P.M. (Sat. & Sun.)

BETWEEN 5:00 p.m. & 6:00 p.m. (Sat. & Sun.)

3. Visitors will be required to make their reservations for visitation by calling (585) 243-7180, reservations can be made Friday and Saturday 1400 to 2100, call must be made Friday for Saturdays visit and Saturday for Sundays visit.
4. Only two (2) visitors may visit an inmate at one time.

5. Time allowed per visit is one (1) 1 hour session, and there will be only one (1) visit allowed per visitation day. If the visit is less than one hour, another visit will not be allowed. Only two (2) visitors may visit an inmate at a time.
6. Each inmate is allowed twenty (20) names on a visitation list. This list will include the name, address, phone # and DOB of the visitor. These will be the only persons allowed to visit other than ministers or lawyers.
7. The facility superintendent may refuse entry of anyone listed on a visitation list.
8. Visitation lists may be changed thru Thursday of each week. Any changes received after Thursday may not be reflected until the following week. Visitation lists may not be changed during visitation hours.
9. All prospective visitors will store their personal belongings in the lockers provided. No coats, hats or purses shall be allowed into the visitation room. All of these items will be secured in locker provided.
10. Inmates and visitors must conduct themselves in a quiet and orderly manner at all times. Profanity, vulgarity, loud or boisterous talking will not be tolerated. Small children must be kept under control.
11. No visitor will be allowed to visit if, in the opinion of the staff, the visitor is under the influence of alcohol or drugs.
12. Visitors will not give any item to an inmate in the visiting room unless they have received permission from the staff. Inmates accepting any items not approved will be in violation of the rules.
13. Inmates must be dressed in regulation jail uniform before entering and during the entire time in the visitation room.
14. Inmates may shake hands with, kiss and/or embrace visitors at the beginning of and the termination of each visit. At no time will fondling or prolonged embraces be allowed.
15. Visitors and inmates will remain seated at all times and their hands on the tables at all times. (At **NO TIME** will holding hands be permitted)
16. A visit may be terminated immediately and without question upon any violation of visiting room rules by either an inmate or his visitor, based on the discretion of the staff.
17. Inmates will not be allowed to enter the visitation room with combs, pens, pencils, notes, letters, candy or anything in there pockets.
18. No food or drink items will be allowed in at any time by inmates or visitors.
19. **All** inmates will be strip searched after each visit.
20. **All** visitors are subject to being searched prior to their entry into the Visitation area.
21. All visitors will be properly attired, (i.e. No low cut tops, exposed midriff, short shorts, or short skirts) will be permitted.
22. Inmate to Inmate visits will **NOT** be permitted.

